

Procedures/Checklist for INITIAL site visit on \_\_\_\_\_

1)  What is the hood placement and what is the wall type?

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- 2 hr burn wall (5/8 sheetrock, 3 in. metal stud, 5/8 sheetrock)
  - Concrete/Brick

2)  What is the type of menu and cooking equipment?

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- High heat (Wok, Char broiler)=300CFM/Foot
  - Normal heat (everything else)= 200CFM/Foot

3)  Dose the old equipment need to be removed and by who?

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4)  What are the roof type, roof structure & roof pitch?

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- Wood or Metal
  - Pitch of roof using pitch and angle locator.

Roof pattern measurements \_\_\_\_\_

Close up photos?

5)  What is the width and type of ceiling and/or roof trusses?

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6)  Is the hood going to be able to fit through the building?

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7)  What is the ceiling height?

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- Normal= 8'6" (if metal, or drop ceiling)
  - IF ELSE OR WOOD CONTACT DAVID
  - Ducting and hood must have 18" clearance from combustible materials.

8)  Is the vent hood a corner mount?

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- Corner mount vent hoods require additional backsplash work and cost.
  - If hood is going to be corner mounted, the side wall must be a 2 hr burn wall.

9)  What is the size of hood?

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- Calculate total CFM for exhaust and return fans
- CFM for return air fan must be at least 80% of exhaust fan.
- Need to get contract signed by customer, that they provide the extra 20% of make up air. (not from the hood)

10)  Did you check wall for electrical and gas obstructions that need to be moved.

\_\_\_\_\_.

11)  Is water heater gas or electric? If gas, did you inform customer it must be enclosed? Who did you inform?

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12)  Did you Inform customer that we DO NOT perform ELECTRICAL, or PLUMBING work? If yes, who did you inform?

\_\_\_\_\_.

13)  Did you Inform customer that A/C contractor must bring in additional 20% fresh air? If yes, who did you inform?

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14)  Is the A/C split unit or package?

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Photos of all AC units & Tags?

15)  DID YOU TAKE PICTURES OF EVERYTHING!

Breaker Box

Pole showing number of wires coming into building

16)  Did you sell customer a skirt?      What size?

17)  Is hood getting installed on an External wall or Internal wall?

18)  Do they have an alarm that needs to be connected to Ansul Box?

1) Per-Install

- Verify Building Ready (Walls, Floors, Roof, Doors. ETC.)
- Verify Door size

- Verify hood location is sheet rocked (Tape and floated)
- Verify Coordination with Roofer (Cutout and Flashing/Curbs)
- How high is roof?
- Verify how Fans/Curbs will get to rooftop
- Verify Duct Run is clear of any obstructions
- Verify Pull Station location (in Wall)
- Verify Room Sensor location (in Wall)
- Verify Gas Size under Vent Hood
- Verify Plumber has Gas cutoff
- Verify any Plumbing or Electrical under vent hood

Contractor # -

Electrician # -

Plumber # -

Estimated Completion of Project-

Voltage-                      1 or 3 Phase                      208 or 240 v

Equipment                      Gas    LP    Natural                      Electric